

SALT 2008 - APPLICATION NOTES

Please ensure that you read these notes before filling in the form

1. Forms can be downloaded from the Scottish CILT or SALT websites:
 - www.scilt.stir.ac.uk/conferences/SALT08/index.php
 - www.saltlangs.org.uk/
2. Seminars are allocated on a first come, first served basis so get your application in as early as possible - we do not give preferential treatment when allocating seminars.
3. If you have to submit your form to the school office, please ensure that they are aware of the closing date for applications in order to avoid unnecessary delays in confirming your application. If you foresee a delay, fax the form to us: **01786 466291**.
4. Please make sure you choose THREE seminars for each session by entering the **number** of the seminar (see Page 12 of the conference brochure). If you only choose one seminar, please note this does not guarantee you a place on that seminar.
5. Payment may now be made by cheque, banker's draft or credit/debit card. Ensure payment reaches the University of Stirling before the event. Cheques should be made payable to **University of Stirling**.
6. Fees are £58 for non members, £48 for members (students £18 for non members and £16 for members).
7. Please ensure that the email address you have provided is a valid address as confirmation will be sent out by **email only**.
8. Please make sure every box is completed before signing and dating.
9. Cancellation and refunds: In the event of cancellation, a refund will be paid subject to a £10 administration fee which must be received in writing by 20 October. There will be NO refunds for cancellations made after this date, although substitutions will be accepted.

MEMBERSHIP OF SALT

If you apply to join SALT today, (£12 and £4 for students for one year), you qualify for a reduced conference rate of £48 (students £16). To apply for membership you can fill in the enclosed membership form or go to the SALT website as follows:

<http://www.saltlangs.org.uk/>

Please note that SALT membership forms should be returned to Jacqui Young, the membership secretary, along with your membership fee, made payable to SALT.

If you plan to join SALT in time for the conference, tick box 4 on the conference application form overleaf, selecting the box 'I am applying to join SALT'.

SALT CONFERENCE BOOKING FORM

November 1, 2008

Please read the accompanying notes before filling out this form. Complete in BLOCK CAPITALS

Name:			
Institution:			
Institution address:		Home Address (optional):	
Postcode:		Postcode:	
Telephone No:	Work:	Home:	Mobile:
Email address (for confirmation of booking):			
METHODS OF PAYMENT – all payments must be in Sterling. Banker's drafts and cheques should be made payable to University of Stirling . All major credit/debit cards accepted.			
Please invoice my organisation for £_____		I enclose a payment of £ _____	
A Purchase Order Number must be provided – please state number _____			
Credit card <input type="checkbox"/>	Debit card <input type="checkbox"/>		
Valid From: _____	To: _____	Issue no (if applicable): _____	
3-digit security number: _____		Amount to be debited: £ _____	
Name of Card Holder: _____		Card No: _____	
1. I am a member of SALT (fee £48 or £16 for students) <input type="checkbox"/> SALT membership number, see address label _____		2. I am not a member of SALT <input type="checkbox"/> (fee £58 or £18 for students)	
3. I am a student <input type="checkbox"/>		4. I am applying to join SALT <input type="checkbox"/>	

I would like to go to the following three seminars (please refer to page 12 of the Conference booklet and enter the appropriate seminar **number**):

	SESSION 1	SESSION 2	SESSION 3
1 st choice			
2 nd choice			
3 rd choice			

Signed _____

Date: _____

Please return this **form** with your payment by ***Friday, 10 October 2008***
 to: Margaret Tooey
 The Stirling Institute of Education, Pathfoot Building, University of Stirling, Stirling FK9 4LA

Tel: 01786 466294, Fax: 01786 466291
Email: salt.conference@stir.ac.uk